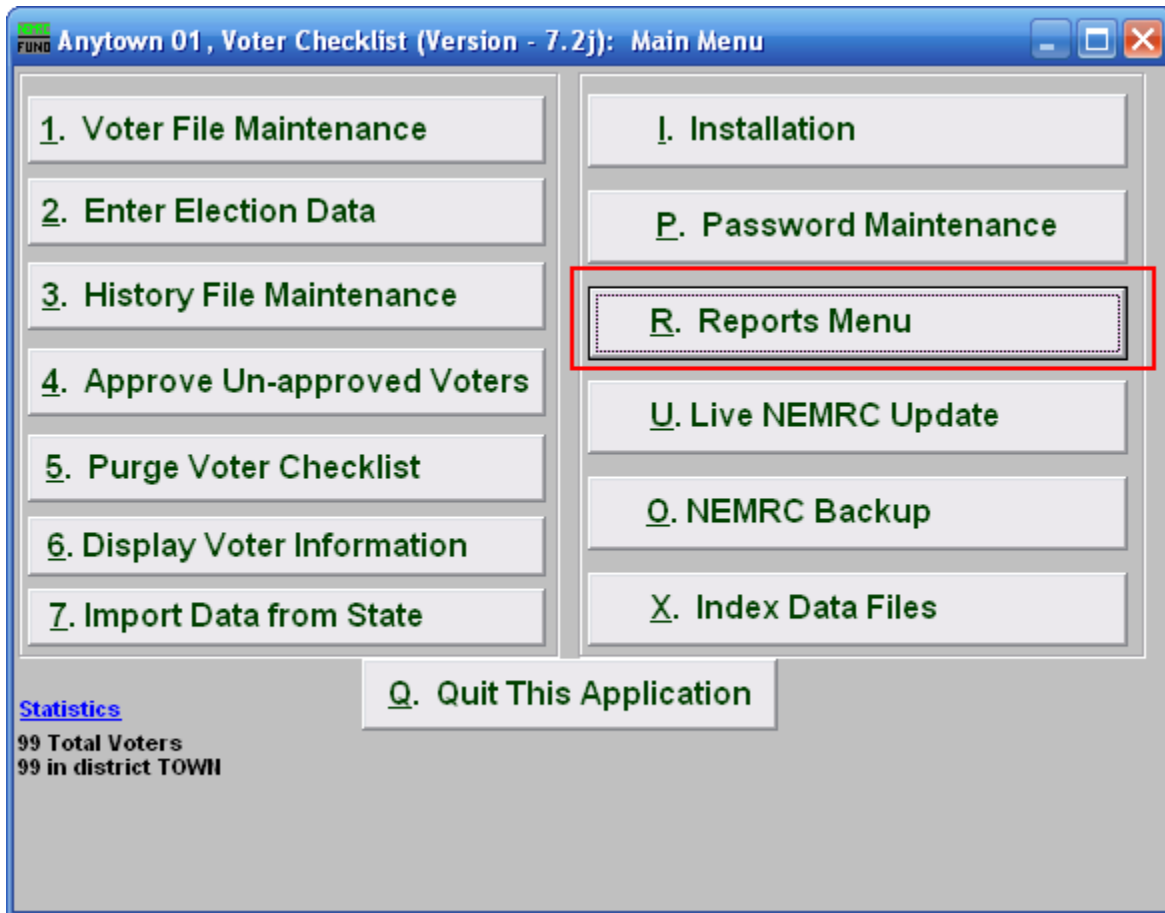


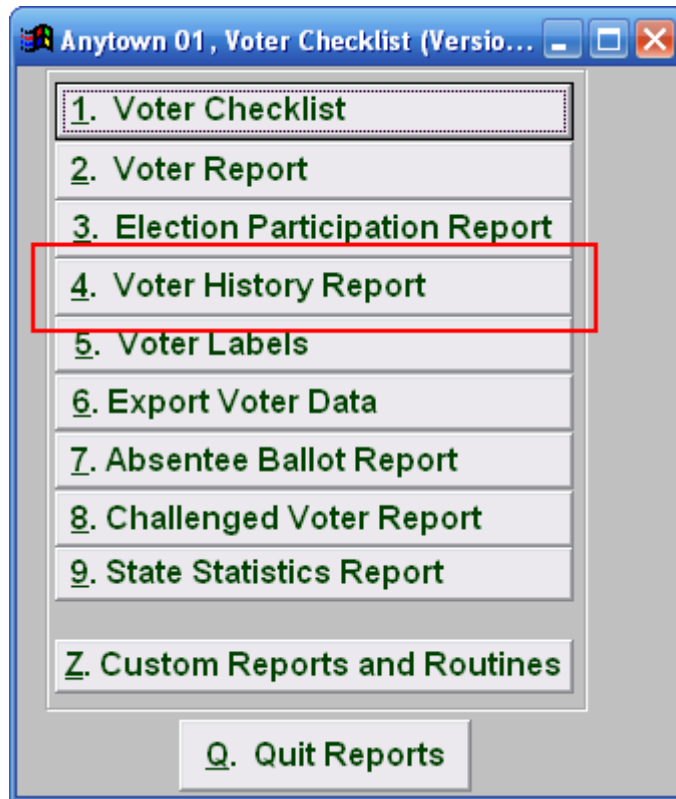
Voter Checklist

R. Reports Menu: 4. Voter History Report



Click on “R. Reports Menu” from the Main Menu and the following window will appear:

Voter Checklist



Click on “4. Voter History Report” from the Reports Menu and the following window will appear:

Voter Checklist

Voter History Report

The screenshot shows a software window titled "Voter History Report" with a blue title bar. Inside the window, there are several input fields and buttons. Red numbers 1 through 6 are placed next to specific elements to indicate their function in the instructions below. 1 points to the "Removal Date (Blank for All)" label. 2 points to the "Range or All?" label. 3 points to the "Name" input fields. 4 points to the "Print" button. 5 points to the "Preview" button. 6 points to the "Cancel" button.

1. **Removal Date:** Enter the date range that you want to report on for the removal of voters from the Voter Maintenance file.
2. **Range or All?:** Select whether this report is for a Range of voters or All voters.
3. **Name:** These fields are only available if you selected “Range” for item 2. Enter the voter’s name and click “Find” to select the Voter to start on, and then do the same for the Voter to end on.
4. **Print:** Click this button to print. Refer to GENERAL PRINTING for more information.
5. **Preview:** Click this button to preview. Refer to GENERAL PREVIEW for more information.
6. **Cancel:** Click “Cancel” to cancel and return to the Reports Menu.